

# The Health & Safety Dept's Fire Risk Guide



## Fire doesn't discriminate.

Mismanaging risks or underestimating fire can cost lives. Operating your business safely is vital – your employees and others on your premises are your responsibility. There is no excuse not to be prepared, with the correct assessment and control measures in place.

By law, every business must manage the risk of fire, and it starts with having a valid fire risk assessment. The responsible person of a business must ensure that a 'competent person' carries out a fire risk assessment. This is someone who has the necessary skills, knowledge, training, and experience in carrying out fire risk assessments – like our health and safety specialists.

Once the fire risk assessment is complete, it must be reviewed regularly by a competent person. It is recommended that you review it every 12 months, or sooner if any of the following applies:

- The intended use of the premises has changed
- The layout of the building has been altered (e.g. a refurbishment has taken place)
- There has been a significant change to the occupancy of the building
- You believe the fire risk assessment may no longer be valid



With extensive experience in fire risk management, we'll carry out your fire risk assessment and ensure you effectively manage the risk of fire in your building, keeping its occupants safe.

If you have:

- Noticed hazards in your workplace, but are not sure how to manage them
- Worries about your workforce or a lack of training
- Never had a fire risk assessment done
- Had a change to your building's usage or design
- Uncertainties of where to begin

**Call us on 0345 872 3639**

**Our business is all about keeping your business safe.**

## A fire risk assessment consists of 5 key steps:

